



OFFICE *of*
**EQUAL
OPPORTUNITY**

Office Hours: Certification 101

Minority and/or Women-owned Business Enterprise (MBE/WBE)

Certification Programs

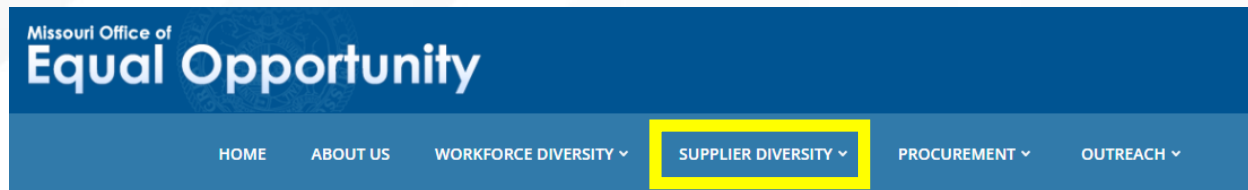


Who's eligible for certification?


- Business must be at least 51% owned by a **minority** and/or **woman**;
- U.S. citizen or lawfully admitted permanent resident of the U.S.;
- Must hold the highest position in the company and be capable of exercising direct control over daily and long-term decisions regarding the management, policy and operations of the business; and
- The business must be organized as a for-profit business.
- For more information, please go to OEO.MO.GOV under “Supplier Diversity”



Service-Disabled Veteran Enterprise (SDVE)



Missouri Service-Disabled Veteran Business Enterprise (SDVE)

 <h3>SDVE APPLICATION</h3> <p>New Service-Disabled Veteran Enterprise (SDVE) vendors are required to complete an Initial Application and provide the necessary documentation regarding ownership, management, control, and veteran and service-connected disability verification. Find the application and instructions in the above link.</p>	 <h3>SDVE RECERTIFICATION APPLICATION</h3> <p>An SDVE vendor may apply to renew certification every three years.</p>	 <h3>CERTIFIED SDVE VENDOR DATABASE</h3> <p>Find the current list of certified Service-Disabled Veteran Enterprise (SDVE) vendors here.</p>
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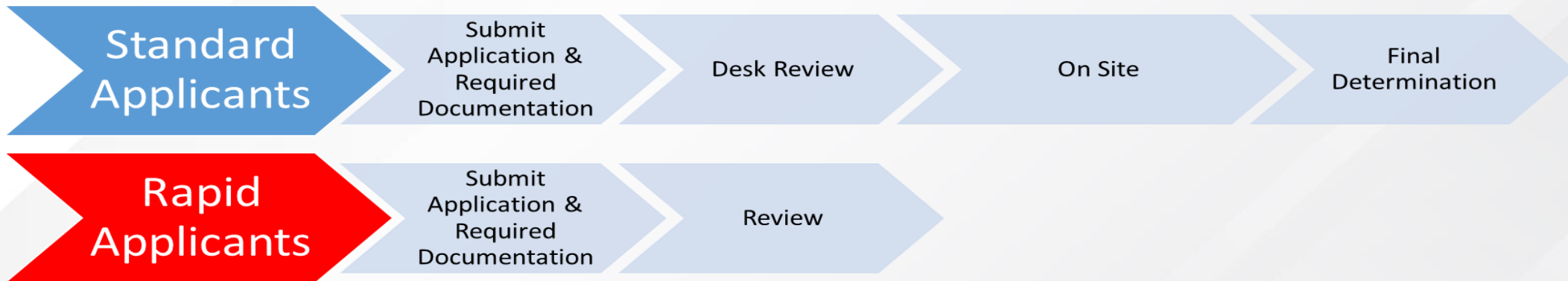
Eligibility as an SDVE:

- At least fifty-one (51) percent owned by one or more service-disabled veterans,
- Who must be capable of exercising direct control over daily and long-term decisions in management, policy and operations;
- Be a Missouri firm, corporation, or individual, or maintaining a Missouri office or place of business; and
- Be organized as a for-profit business.



MBE/WBE Certification Process

- Application process for certification as a Minority-Owned Business Enterprise (MBE) and/or Woman-Owned Business Enterprise (WBE).



- Standard Application Processing: <90 Days
- Rapid Application Processing: <30 Days

2 Types of Certification:

1. Standard Certification – **3 year certification** that requires you to complete an annual update after the first and second years; recertification at the third year.
2. Provisional Certification – **1 year certification**, recertification after one year.

Same benefits - including award of preference points when bidding on Missouri contracts.

Procurement Opportunities

- [MissouriBuys](#)
- [Facilities Management, Design and Construction bid board](#)
- [Upcoming MBE/WBE and SDVE Subcontracting Bid Opportunities](#)
- Up2\$10K Program - Encourage spending with MBE/WBEs on expenditures under \$10K where there is no existing or required contract.



The graphic features the MissouriBUYS logo (a blue outline of Missouri with the text 'MissouriBUYS Statewide eProcurement System') in the top left. To its right, the words 'BID LOCATOR TOOL' are displayed in large, white, sans-serif font, with a hand cursor icon pointing at the 'O' in 'LOCATOR'. Below this, a white box with a dark border contains three bullet points: 'Search engine that crawls Missouri's public sector websites', 'Locates bids posted by all levels of government (local, state and federal) and political subdivisions in Missouri', and 'User selects bids of interest; then redirected to entity's website for bid details'. At the bottom of the graphic, the URL 'missouribuys.mo.gov/business-opportunities' is written in white.

MissouriBUYS
Statewide eProcurement System

BID LOCATOR TOOL

- Search engine that crawls Missouri's public sector websites
- Locates bids posted by all levels of government (local, state and federal) and political subdivisions in Missouri
- User selects bids of interest; then redirected to entity's website for bid details
- No cost to use and no registration in MissouriBUYS required

missouribuys.mo.gov/business-opportunities

Maintaining Your Certification

Standard Certification (3 years)

1 year

Annual Update Application

2 years

Annual Update Application

3 years

Recertification

*Application
SOS Registration (good standing)
Last 3 years of tax returns
Recertification Affidavit*

Provisional Certification (1 year)

Recertification

*Application
SOS Registration (good standing)
Last 3 years of tax returns
Recertification Affidavit*

*Rapid: Proof of Certification + Application



What if I forget a deadline?

- If you forget a deadline, the certification will be **suspended**. Successful completion of the necessary application will be required to return to *certified* status.
- One year in suspension will result in **decertification**. If decertified, you will be required to complete the initial application process.
- **NOTE:** If you are on a state contract, monitor your these deadlines closely.

Certified M/WBE Vendor Search



Missouri Office of Equal Opportunity
Minority & Women Owned Businesses

Firm Search

This search finds MBE/WBE firms based on the firm name, address, and self-described services/commodities, etc. To search for firms using UNSPSC Codes, please use the **Firm Search by Code**.

Certification Type

Region

Firm Name

Primary Commodity or Service Provided

City

State

Zip Code

Search

Clear

About Us

Who we are
Annual Reports
Contact Us
FAQs

Related Sites

Office of Administration
MODOT's External Civil Rights
Missouri Commission of Human Rights
Division of Workforce Development
Missouri Business Portal

Connect With Us



OFFICE of **EQUAL**
OPPORTUNITY

Email Notifications

- All certified vendors receive an email notice at **30 days** and **60 days** prior to their due dates.
- Monitor due dates as you receive notices to avoid suspension or decertification.
- **NOTE:** keep your business email up-to-date and check your spam folder.

Stay Connected

Office of Equal Opportunity:
<http://oeo.mo.gov>

1 CSR 10-17 – Guiding Regulations for M/WBE Certification
<http://s1.sos.mo.gov/cmsimages/adrules/csr/current/1csr/1c10-17.pdf>

Division of Purchasing:
<http://oa.mo.gov/purchasing>

MissouriBUYS Vendor Registration and eProcurement System:
<https://missouribuys.mo.gov>

Department of Economic Development: (*grants and business programs*)
<https://ded.mo.gov>

Missouri Procurement Technical Assistance:
<https://extension.missouri.edu/programs/missouri-procurement-technical-assistance-centers>

Contact OEO

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