Vendor Office Hours: Certification 201

Office of Equal Opportunity



Agenda

- Certification 101 Review
- Updating Your Information
- OEO Public Directory
- Contracting with Missouri
- Additional Resources

Certification 101 Review

Select application

- Annual Updates
- Recertification

Missouri Office of Equal Opportunity
Minority & Women Owned Businesses

Main Menu

The Missouri Office of Equal Opportunity's online process for Minority-Owned Business Enterprise (MBE) and Woman-Owned Business Enterprise (WBE) Certificatio provides the firm an electronic means to submit and manage the firm's MBE/WBE application, annual update and recertification documents. Additionally, the online process also allows the firm to control which individuals within the firm have access to the firm's MBE/WBE certification documents.

There are two certification processes that you may select from Standard and Rapid (In-State / Out-of-State).

Standard - Any applicant whose principle place of business is in Missouri and who does not currently hold any other MBE / WBE Certifications.

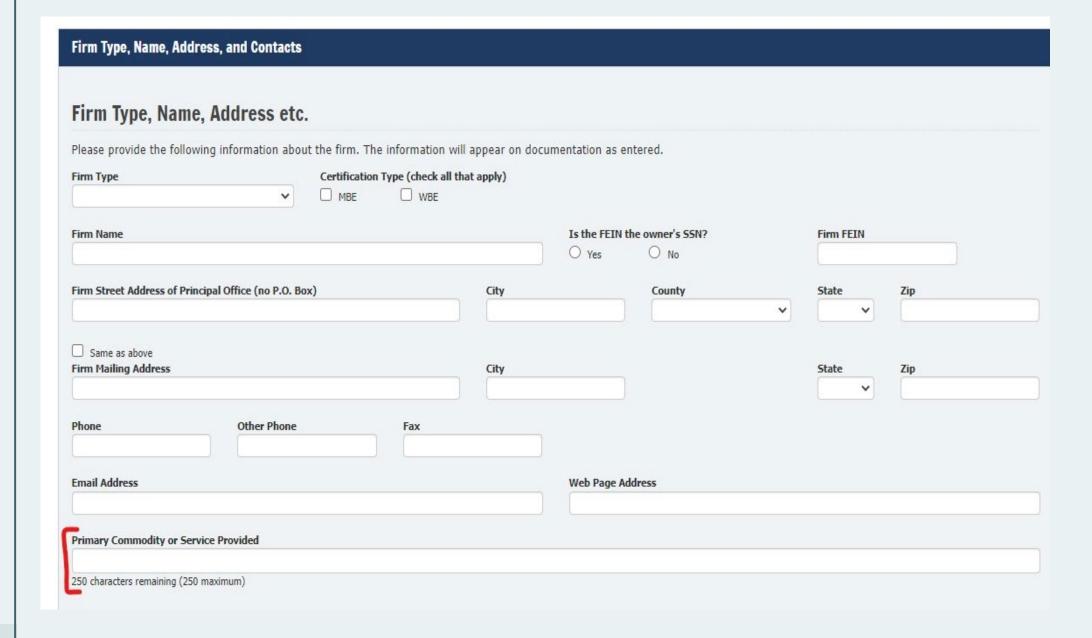
Rapid (In State) - Any applicant whose principle place of business is in Missouri and who possess a current MBE / WBE Certification from another certifying entit Certification by another certifying entity does not guarantee certification by OEO.

Rapid (Out-of-State) - Any applicant whose principle place of business is located outside Missouri. Such applicant must be certified by their home state. Certificity another state does not guarantee certification by OEO.

To start a new application, select the **Start New Application** button below, otherwise check the box next to the appropriate MBE/WBE document below and ther select the appropriate button.

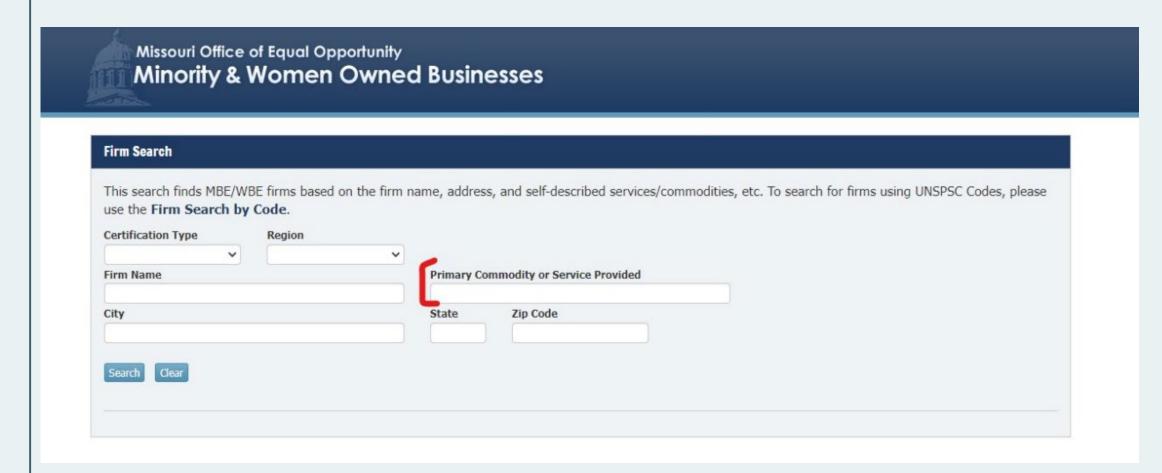
	Select	Firm Name	Document Type	Certificate Type	Status	Status Date
\longrightarrow		Fictitious Business, LLC	Initial Application	WBE	Acceptance Pending	06/06/2023
		Start New Application Sta	Start a new application for MBE/WBE certification with Missouri Office of Equal Opportunity.			
\longrightarrow		Start Annual Update	Start an Annual Update based on one of the certifications from the list above.			
\longrightarrow		Start Recertification Sta	Start a Recertification based on one of the certifications from the list above. Revise, update, and submit an incomplete application, annual update, or recertification from the list above. Respond to decline.			
		Revise Existing Form				
		Respond to Decline				
		Print Application Cre	eate a print version of the applic	ation. A pop-up window is used	to display the application.	
		Assign UNSPSC Codes	sign UNSPSC codes to a firm.			

Assign UNSPSC Codes



Updating Your Information

OEO Public Directory



UNSPSC Code Hierarchy

Contracting with Missouri

Missouri BUYS



Vendor Registration



Vendor Registration Instructions



MBE/WBE/SDVE Subcontracting Bid Board



Purchasing Staff Contact List

Facilities, Management, Design, and Construction (FMDC)

Bid Board

Application for Bidder's Notifications

Need to be registered in MissouriBUYS

State Spending Authority



- All contracts with an annual spend of under \$10,000 do not require formal bid
- State agency procurement officers can inform you on smaller bidding opportunities
- Pre-Bid meetings
- Bids are open for 2 weeks, make sure registration and documents are in order before bidding

Notes on Contracting



DO NOT SOLICIT to State Procurement Officers

 Contact to inquire, get information, or receive answers on any questions you may have

Subcontracting with a Prime Contractor does not allow for direct relationship with state agency

 STATE GOVERNMENT CANNOT interfere in a contractual relationship between a prime and sub

Networking, presentation, preparation

Additional Resources

Apex Accelerator Small Business Development Center Department of Economic Development **Small Business Association**

Coming Up

- Vendor Office Hours: Vendor FAQ's
 - Last Wednesday of the month
- Vendor Office Hours: Certification 101
 - First Wednesday of the month
- Invites to join virtual meeting room are sent the week prior to the meeting
- Slide decks are posted on our website under Supplier Diversity Resources

Contact Us

- oeo@oa.mo.gov
- 573-751-8130

